

TOWN OF LYME
Select Board Meeting
September 25th, 2014
Town Office Conference Room
Approved: October 2, 2014

The following were present for part or all of the meeting: Charles J. Smith (Chair), Susan J. MacKenzie (member), Patricia G. Jenks (member), Chief O'Keefe (Police), Joanne Coburn (Tax Collector), Margaret Caudill-Slosberg (EMD) Laurel Ross & Lara Dwyer (Cemetery Trustees). & Dina Cutting (Administrative Assistant). Community member: Jonathan Kuniholm.

1. Chair Smith called the meeting to order at 8:05AM.
2. Jenks moved to approve the minutes of September 18th, 2014 meeting. Seconded by Smith. Voted unanimously in favor with a few minor changes included.
3. Matters arising:
 - Jenks will prepare an appointment for Michael Hinsley as the assistant Emergency Management Director. This will be signed at the next meeting.
 - The board approved the Thank you note for the Highway Department. Mackenzie will send this out.
 - Smith noted the Budget Committee schedule was adjusted in an attempt to allow the school a little more time to work on their proposed budget. The meeting on December 10th was cancelled and the school presents their budget on December 17th now. The additional meeting (if necessary) will be on January 7th, 2015.
 - The board confirmed an October 14th, 2014 budget work session @ 1:00PM
4. Public comments: there were none at this time.
5. Manifest: a manifest in the amount of \$40,445.85 was approved. Overseer of Welfare manifest in the amount of \$524.24 was approved.
6. Waste Management meeting, sponsored by the Upper Valley Lake Sunapee Regional Planning Commission will be attended by Matt Thebodo. If others are interested let them know by October 1st, 2014. The date for this meeting will be determined after the list of participants is confirmed.
7. Emergency Services 911- O'Keefe will report on this later.
8. Town mowing bids advertisement was reviewed and approved. This will need to go out soon. Smith moved to advertise for mowing bids. Mackenzie seconded this motion. Voted unanimously in favor.
9. Connecticut River Clean up. This is the annual clean up for the River bank. The board has traditionally given permission for the debris picked up to be brought to the Transfer Station during regular Sunday hours. The board supported this and Cutting will make sure Matt Thebodo knows they will be coming. A brief discussion followed about investigating options so people who pick up trash and debris from thr river bank and roadsides can get rid of it instead of having to store it until green up day.
10. Tax Collector: Coburn reviewed her proposed budget for 2015.
11. Emergency Management Director: Margaret Caudill-Slosberg reviewed her proposed 2015 budget. This is a substantial increase from the past years but there are items that need upgrading and planned for-i.e. Computer, supplies, copier contract, training supplies and round table support. The budget also includes a 3 day conference for Margaret. The update for the EMP was discussed. This is a requirement in 2016. The grant process will be used to fund this. The possible State support amount will not be known for a few months. Discussed the options of having this be a warrant article as opposed to in the operating budget. Margaret is waiting for some advice from Paul Hatch concerning the costs of updating these documents.

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12. Cemetery Trustees: Laurel Ross reviewed the proposed 2015 cemetery expenses and Perpetual Care budget- The Trustees will get clarification on line item titled "Standard Expenses".
13. Veterans Credit: Jonathan Kuniholm reviewed his qualifications for a Veterans Credit. The board approved this credit for the 2014 Tax cycle.
14. Chief O'Keefe reviewed the letter from State of NH concerning Emergency Services 911. At this time the Town does not need to do anything.
15. Parking Ordinance: Chief O'Keefe reported revisions were made to the document. This does not change any of the parking rules in town. The implementation of a formal policy will allow the Town to receive as revenue the fines paid for violations. Currently these fines go to the state. At this time MacKenzie moved to approve the draft parking ordinance document. Seconded by Smith. The public hearing will be held on Thursday October 30th, @ 8:00AM at the Select Board meeting. Motion voted unanimously in favor. The hearing has been posted and advertised in the Valley News.
16. The board reviewed and signed the estimate-proposal for grinding with All States Asphalt.
17. Fisher Bridge: Still waiting on permit. Signs warning bridge closed to all through traffic have been put up at both ends of River Road. MacKenzie will contact the 3 home owners north of the bridge to make them aware of this closing.
18. Committees & Commissions:
 - Recreation Commission: Cutting reviewed the meeting. The Commission approved the expenditure of funds to have the renovated ball field aerated and seeded before winter. The Commission reviewed the 5K race and is looking forward to another next year. The first Saturday in August is the date. The online system for registering kids and paying for their involvement in sports programs is up and running. There were a few start-up kinks but things seem to be calming down now.
 - Coffee Hour: Smith reported a community member came to discuss the loud brakes from commercial truck traffic entering the common area.
 - Park & Ride: MacKenzie reported the meeting with Alan Hanscom from the NH Department of Transportation went great. Mr. Hanscom will be drawing up some plans to show the enlarged parking area to be considered. He felt if the Community wants this improvement it should happen. The town crew would be helping with labor and material and some private groups would help with tree and scrub removal. There could be 30 parking spaces with this proposed change. Mr. Hanscom felt the State could kick in some funding for this upgrade. MacKenzie was guessing the Town portion would be roughly \$4,000. Mr. Hanscom would be happy to come and discuss this with the board and then it could be put to a vote at town meeting.
19. Ongoing business:
 - MacKenzie reviewed the 2 boring estimates for Hewes Brook Bridge. Geotechnical@ \$5,800 and Willis @ \$3,800.
After a brief discussion Smith moved to go with Willis and send the estimate/proposal document to the Town Attorney for review. Seconded by

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Jenks. Voted unanimously in favor.

- The guardrail price has not come in yet for River Road.
- Conservation Commission needs to post the meeting they have to review properties concerning conservation land issues.
- The Select board would like to have a round table discussion with the Trustees of Trust funds at some point. It would be beneficial if the board reviews what the Trustees do and are responsible for.

There being no further business at 10:45AM MacKenzie moved to adjourn. Seconded by Jenks. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting